

TRELYA

Safeguarding Policy Statement

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Because of the nature of the work undertaken by Trelya, it is required by law to have in place robust safeguarding policies and procedures to ensure the protection of children, young people and adults at risk. To ensure that Trelya meets that duty - and as part of a proactive, integrated and consistent approach to safeguarding - the organisation has developed a Safeguarding Handbook.

What is safeguarding?

Safeguarding is the action that is taken to promote the welfare of children, young people and adults at risk and protect them from harm. Safeguarding means protecting people from abuse, maltreatment, neglect, harm and/or exploitation. Through Trelya setting up and following good safeguarding policies and procedures, it means that children, young people and adults at risk - that come into contact with our organisation - are protected from those that might pose a risk. All organisations that work with (or come into contact with) children, young people and adults at risk are required to have safeguarding policies and procedures to ensure that everyone - regardless of their age, gender, religion or ethnicity - can be protected from harm.

Trelya's Safeguarding Ethos

Trelya will always seek to provide protection to any person that receives our services. To this end Trelya will provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a person may be experiencing, or be at risk of, harm. Trelya believes that no one should ever experience abuse of any kind. Trelya have a responsibility to promote the welfare of all children, young people and adults at risk to keep them safe. Trelya are committed to work in a way that protects them. This **Safeguarding Policy Statement** applies to everyone that comes into contact with Trelya - including as applicable - the Board of Directors & Executive Team, Senior Managers, Staff, Agency Staff, Contractors, Suppliers, Volunteers, Students on work experience, as well as anyone else working on behalf of Trelya. This policy also applies to any other person that engages with the work of Trelya and includes parents, carers, families and other visitors to Trelya premises.

Safeguarding at Trelya

Trelya places the safeguarding of children, young people and adults at risk as its prime focus and has developed full safeguarding policies and procedures. To underpin the approach, Trelya ensures all of its management team, staff members and volunteers have been fully trained in safeguarding to enable the organisation to live and breathe its approach. **In developing Trelya's safeguarding policies and procedures, the organisation has adopted the following three-part safeguarding strategy which focuses on:**

1. Getting the right people involved with Trelya

This is achieved through adherence to Trelya's Safer Recruitment Policies and Procedures.

2. Creating a safe environment for children, young people & adults at risk

This is achieved by providing all required safeguarding training, support and best practice advice; and further guidance by the effective communication of Trelya's Codes of Conduct.

3. Promoting clear systems to deal with any safeguarding concerns

This is achieved through implementation of all Trelya's policies and procedures relating to safeguarding.

A full copy of Trelya's Safeguarding Handbook is available by speaking with (or contacting) the Trelya person responsible for safeguarding.

Any person with a safeguarding concern or complaint - or who requires safeguarding support and advice - should not hesitate to contact the appropriate member of Trelya's designated Safeguarding Team as detailed on the following page...

Trelya's Internal Safeguarding Contacts

Board Safeguarding Lead

Name	Sara Davey	
Job Title	Chair of Trustees	
Telephone Contact	Landline: 01736 334850	
Email	staff@trelya.com	

Senior Safeguarding Manager

Name	Crin Whelan	
Job Title	Co - Executive Director	
Telephone Contact	Landline: 01736 334850	Mobile: 07719310255
Email	crin.whelan@trelya.com	

Designated Safeguarding Officer & Nominated Manager for over 5 year olds

Name	Crin Whelan	
Job Title	Co - Executive Director	
Telephone Contact	Landline: 01736 334850	Mobile: 07719310255
Email	crin.whelan@trelya.com	

Designated Safeguarding Officer & Nominated Manager for under 5 year olds

Name	Helen Smith	
Job Title	Skylar Early Years' Service Manager	
Telephone Contact	Landline: 01736 334850	Mobile: 07780 680629
Email	helen.smith@trelya.com	

Deputy Designated Safeguarding Officer for under 5 year olds

Name	Lou Thomas & Jen Eden	
Job Title	Deputy Manager Skylar	
Telephone Contact	Landline: 01736 334850	Lou Thomas Mobile: 07928 129903 Jen Eden Mobile: 07561 866659
Email	lou.thomas@trelya.com or jen.eden@trelya.com	

Deputy Designated Safeguarding Officer for over 5 year olds

Name	Tori Cannell	
Job Title	Interim Services Manager	
Telephone Contact	01736 334850	
Email	tori.cannell@trelya.com	

Online Safety Coordinator

Name	Crin Whelan	
Job Title	Co - Executive Director	
Telephone Contact	Landline: 01736 334850	Mobile: 07719310255
Email	crin.whelan@trelya.com	

Responsible Person for Health & Safety

Name	Deb Parker	
Job Title	Senior Administrator	
Telephone Contact	Landline: 01736 334850	Mobile: 07752446533
Email	Deborah.parker@trelya.com	

Trelya's Internal Safeguarding Contacts continued...

Responsible Person for Data Protection		
Name	Tori Cannell	
Job Title	Interim Services Manager	
Telephone Contact	Landline: 01736 334850	Mobile: 07709848938
Email	tori.cannell@trelya.com	

Anyone with a safeguarding concern - and who would prefer not to speak directly with a member of our safeguarding team - should seek the appropriate support and guidance from the numbers below:

Other Useful Safeguarding Contacts	
Local Police	Emergency 999 & Non-Emergency 101
NSPCC Helpline	0808 800 5000 or help@nspcc.org.uk
ChildLine	0800 1111 (or text phone 0800 400 222) or www.childline.org.uk